



# The Americanism Committee Contests for Chapters and State Societies

A guide for successfully completing  
the score sheet and entering the  
National Contests



# Purpose

The purpose of this training presentation is to provide:

- 1) The rationale behind the score sheet format
- 2) Direction on how to correctly enter data
- 3) List common errors that have been observed over the years
- 4) Encourage chapters and state societies to complete and file an entry annually



# Rationale

The Americanism contest is actually **FOUR** different contests that are combined into **ONE** score sheet.

- the **Liberty Bell Americanism Award** recognizes the top chapters that participate in the various educational outreach programs of the SAR
- the **Allene Wilson Groves Americanism Award** recognizes the top state societies that participate in the various educational outreach programs of the SAR
- the **President General's Streamer Award** is presented to the top chapters and State Societies that record the best efforts with respect to various administrative goals that contribute to the success of the SAR
- the **President General's Cup** is presented annually to the top chapter(s) with respect to a combined scoring system of both the Liberty Bell and President Generals Streamer awards and chapter membership levels

Awards are presented based on chapter / State Society size.

These began in 1978 as scrapbook contests. Eventually a score sheet was introduced to capture data for the contests and the scrapbook requirement was dropped. Revisions added categories to earn additional points. By 2009 the score sheet had grown to 32 different categories in which points could be earned. Often, data entry for a single event would have to be made in as many as 6 different categories to earn the maximum number of points.

The score sheet was in both EXCEL and WORD formats with a lot of the items counting in both contests. State Societies also developed their own score sheet versions which were then passed to other state societies. Due to the complexity and multiple formats, the contests eventually evolved into where just a few chapters and state societies were competing each year.



# Rationale

In 2010 the score sheet was revised to 20 tabs and then to 16 tabs in 2011. Loopholes were closed in the revision process and data entry was redesigned so that a single event could be entered on a single tab in most instances. This revision process also eliminated the issue of having data count in both the Americanism and President General's contests.

The current score sheet is offered only in an EXCEL format that allows points to be calculated based on specific data entry. Embedded formulas are used to convert the entered data into points that the EXCEL spreadsheet tabulates. Point totals are then presented on the actual tab and as a grand total for the chapter / State Society on the Cover Sheet.

This has resulted in an increase in excitement about these contests which is directly attributed to the simpler form. With the increased excitement has come tremendous increases in the number of entries. And with the increase in entries has come new first time winners.

**Now to the discussion of the actual score sheet**



# Cover Sheet Tab

**2012 National Society Sons of the American Revolution**  
**Americanism Award / President General's Streamer Combined Score Sheet**  
*Chapter or Society Entry*

*Deadline for Submission to the National Americanism Committee Chairman is **March 1st**.*

PLEASE READ THE SUMMARY PAGE FOR IMPORTANT DATA ENTRY GUIDELINES AND INSTRUCTIONS

*Winners will be notified prior to the Annual Congress so that representatives may be present to receive the award.*

*Completed entry forms must be submitted via US Mail to: National Americanism Chairman Mike Tomme, 1008 Landmark Dr, McDonough, GA 30252 or via email to: mtomme (at) bellsouth.net. The National Americanism Committee Chairman's contact information can also be found on the Americanism Committee's webpage on the National Society website.*

*Chapter chairmen are asked to complete all information. Chapter chairmen should send the completed forms to their state chairman as well to the National Chairman. State chairmen then compile this data to include in the state entry.*

Chapter Name:  Chapter President:

State Society Name:  State President:

Contest Year:

Membership as of:  January 1st:  December 31st:

Submitter's Name:  Contact Email:

Telephone (Work):  Telephone (Home):

Date Entry Submitted:

State or Chapter Entry:

Category	Category Title	Americanism	President General's Streamer
1	Publicity from Print Media	0	
2	Publicity through Public Broadcast Media	0	
3	SAR Speakers Bureau	0	
4	Multimedia Distribution	0	
5	Support of the CAR and DAR		0
6	Youth Programs	0	
7	Public Service Programs	0	
8	Granting of Scholarships	0	
9	Veterans Support	0	
10	Special Observances and Ceremonies	0	
11 A-D, G-H	Revolutionary War Era Grave Markings	0	
11 E-F	SAR Compatriot Grave Marking		0
12A	SAR Medals & Certificates Awarded to Non-Members	0	
12B	SAR Medals & Certificates Awarded to SAR Members		0
13	National Society Service		0
14	Membership, Reinstatements, Dues, Secretarial Returns, etc		0
15	Attendance at State, District, and National Meetings		0
16	Contributions to the SAR		0
<b>TOTAL POINTS:</b>		<b>0</b>	<b>0</b>

*Last Revised: 7 March 2012 - 9:30 hours MCA*

The first tab is the Cover Sheet which displays and/or records:

- (1) deadline information
- (2) submitter contact points
- (3) data related to the entity that is entering the contests
- (4) totals from each subsequent tab that are summed for the grand total of the entity
- (5) the most recent revision date for the score sheet.

Most of the Cover Sheet is protected with data entry restricted to certain areas.

In fact, no point total data entry is allowed on the Cover Sheet. These areas report results as calculated on the respective tabs.



# Cover Sheet Tab



## 2012 National Society Sons of the American Revolution Americanism Award / President General's Streamer Combined Score Sheet Chapter or Society Entry

Deadline for Submission to the National Americanism Committee Chairman is **March 1st**.

PLEASE READ THE SUMMARY PAGE FOR IMPORTANT DATA ENTRY GUIDELINES AND INSTRUCTIONS

Winners will be notified prior to the Annual Congress so that representatives may be present to receive the award.

Completed entry forms must be submitted via US Mail to: National Americanism Chairman Mike Tomme, 1008 Landmark Dr, McDonough, GA 30252 or via email to: mtomme (at) bellsouth.net. The National Americanism Committee Chairman's contact information can also be found on the Americanism Committee's webpage on the National Society website.

Chapter chairmen are asked to complete all information. Chapter chairmen should send the completed forms to their state chairman as well to the National Chairman. State chairmen then compile this data to include in the state entry.

<b>Chapter Name:</b>	<input type="text"/>	<b>Chapter President:</b>	<input type="text"/>
<b>State Society Name:</b>	<input type="text"/>	<b>State President:</b>	<input type="text"/>
<b>Contest Year:</b>	<input type="text"/>		
<b>Membership as of:</b>	<b>January 1st:</b>	<input type="text"/>	<b>December 31st:</b>
<b>Submitter's Name:</b>	<input type="text"/>	<b>Contact Email:</b>	<input type="text"/>
<b>Telephone (Work):</b>	<input type="text"/>	<b>Telephone (Home):</b>	<input type="text"/>
<b>Date Entry Submitted:</b>	<input type="text"/>		
<b>State or Chapter Entry:</b>	<input type="text"/>		

The Cover Sheet is divided into two sections. The top section (left) contains basic instructions and deadlines. This is the only place for data entry on this tab.

The colored cells indicate the data to be entered by the committee / contest chairman for the chapter or state.

“Membership as of” data is critical. It impacts (1) the class in which the entry will compete, (2) the points that are generated on Tab 14 and (3) how the points for the President General’s Cup are tabulated.

The final colored cell is a dropdown selection that designates if the score sheet is for a Chapter or a State Society. This selection impacts point limitations on various tabs.



# Cover Sheet Tab

<u>Category</u>	<u>Category Title</u>	<u>Americanism</u>	<u>President General's Streamer</u>
1	Publicity from Print Media	0	
2	Publicity through Public Broadcast Media	0	
3	SAR Speakers Bureau	0	
4	Multimedia Distribution	0	
5	Support of the CAR and DAR		0
6	Youth Programs	0	
7	Public Service Programs	0	
8	Granting of Scholarships	0	
9	Veterans Support	0	
10	Special Observances and Ceremonies	0	
11 A-D, G-			
H	Revolutionay War Era Grave Markings	0	
11 E-F	SAR Compatriot Grave Marking		0
	SAR Medals & Certificates Awarded to Non-		
12A	Members	0	
	SAR Medals & Certificates Awarded to SAR		
12B	Members		0
13	National Society Service		0
	Membership, Reinstatements, Dues, Secretarial		
14	Returns, etc		0
15	Attendance at State, District, and National Meetings		0
16	Contributions to the SAR		0
<b>TOTAL POINTS:</b>		<b>0</b>	<b>0</b>

*Last Revised: 7 March 2012 - 930 hours MCA*

This area of the Cover Sheet is a “Report Only” section. No data entry is allowed since each cell contains a formula that looks to a corresponding cell on each tab for the point totals.

Americanism points are reported in **RED** while President General points are reported in **BLUE**.

This color scheme is maintained throughout the score sheet. Tab title and point totals are displayed in the corresponding contest color.

**At the bottom of the Cover Sheet is the “Last Revised Date”. Be sure to check this so that the most current form is being used.**



# Summary Tab

## The President General's / Americanism Award Score Sheet

The **President General's Award** recognizes chapters and state societies for their efforts to achieve the administrative goals of the SAR and who contribute to the success of the NSSAR. The **Americanism Awards (Allene Wilson Groves Award** for state societies and the **Liberty Bell Award** for chapters) recognizes the societies and chapters that participate in outreach education efforts and who acknowledge community leaders for their efforts to perpetuate the goals of the SAR. The **President General's Cup** recognizes the chapter that best achieves the goals of both the President General's and Americanism Awards.

These awards began in 1978 (last revised in 2010) for chapters or state societies to compete by accumulating points awarded for various program activities. The reporting period for this competition is **January 1st through December 31st**. Completed entries should be mailed via certified mail with return receipt or via email to the National Americanism Committee Chairman no later than **March 1st**. **To be considered a complete entry, this form must have all tabs completed and be received in its entirety by the National Americanism Committee Chairman by 11:59 pm (Eastern Time Zone) on the day stated as the deadline.** Supporting documentation may be asked for if needed.

For the purpose of calculating the winner of the President General's Cup, no individual score sheet category may count for more than 20% of the total score. No chapter will be eligible for this award unless it has scored points in at least 75% of the score sheet categories. The chapters in the President General's Cup competition will be judged using a weighted equation on a per member basis.

### Awards:

**Four (4) first place Liberty Bell awards** and **four (4) President General Streamer awards** will be presented to chapters based on these membership size groups: 1 to 49; 50 to 99; 100 to 199; and 200 or more members. **Two (2) first place Allene Wilson Groves awards** will be presented to state societies based on these membership size groups: 1 to 999 and 1,000 or more members. **Four (4) first place President General Streamer awards** will be presented to state societies based on these membership size groups: 1 to 199; 200 to 499; 500 to 999; and 1,000 or more members. **Two (2) PG Cup awards** will be made for chapters of 1-80 members and 81 or more members. A state society or chapter may not win in two (2) consecutive years unless there are no other entries in that category in the second year. In the event that a chapter or state society is ineligible to win but would have won based on point totals, then that chapter or state society will receive an Honorable Mention.

### General Guidelines:

(1) Membership will be defined as current, paid-up members, regardless of membership classification, at January 1st of the start of the contest year and at December 31st (the end of the contest year). The January 1st total will determine within which membership group the entry will be placed. The December 31st total will be used as the total to calculate the per capita total for the PG Cup contest.

(2) A chapter or state society may only count those SAR members who are primary members of that chapter or state. Compatriots participating in an event outside the boundary of their primary membership state society will earn points for their primary chapter and state society regardless of where the event is located.

(3) Where any category indicates a maximum number of points allowed, that maximum applies to chapters only, and it applies for that category for the year unless otherwise indicated. State Societies do not have a limit on the number of points that can be accumulated in any category unless specifically noted on the Category tab.

(4) In order to encourage compatriots to participate in Revolutionary War era uniforms or clothing, points may be earned for the wearing of a uniform or period attire. The issue of earning additional points for carrying or firing a firearm at an event is currently under consideration by the Americanism Committee.

(5) Points may be earned for awarding a medal or certificate to a person; however, points may not be earned for awarding a Certificate of Appreciation to that same recipient. For example, if a JROTC medal is presented to a cadet, points cannot be earned for presenting that same entrant a Certificate of Appreciation.

(6) In order to earn points for conducting a youth contest or other program, there must be at least one (1) contestant in the program.

(7) Where specific data entry is indicated, be sure to enter the specific data in the format requested. Failure to do so will result in no points being generated. For example, if a section states "Mark with an 'X'", then enter "X"; if it calls for "Uniform", enter "Uniform." Any other entry will result in no points.

The second tab provides information on the various contests.

The top section gives a basic background and repeats deadlines for entry (the first time is on the Cover Sheet tab).

The middle section describes the size categories that the contest is broken into.

The bottom section provides general guidelines. Most of the common data entry errors are addressed here, so this should be reviewed annually on the state level so that new committee / contest chairmen are aware of the common errors.





# Tab 1 – Publicity from Print Media

## AMERICANISM AWARD

**TOTAL POINTS: 0**

### PUBLICITY FROM PRINT MEDIA

Publicity in commercial newspaper or periodical publications (*The SAR Magazine is specifically excluded*). SAR must be prominently displayed, depicted or described. Event advertisements and meeting notices are excluded. If published in a newspaper, count only the print edition **or** online edition if published in both formats. If published by an online journal that has no hardcopy edition or if using the online newspaper article, only the original article earns points. Articles printed on television or radio station websites or non-journalistic websites (i.e. blogs, social media sites) are excluded. **(50 points per Article in Non-SAR Publications / 2,000 point maximum)**

	<u>Publication</u>	<u>Title</u>	<u>Date</u>	<u>Points</u>
1				0
2				0
3				0
4				0
39				0
40				0
<b>TOTAL POINTS:</b>				<b>0</b>

**1B** Each advertisement purchased in the SAR MAGAZINE by a Chapter or State Society or a member on behalf of a business entity. **(15 points/column inch)**

	<u>Purchaser</u>	<u>Advertisement / Issue</u>	<u>Inches</u>	<u>Points</u>
1				0
2				0
3				0
14				0
15				0
<b>TOTAL POINTS:</b>				<b>0</b>

Each tab follows the same format. At the top will be the contest that the tab reports to.

Next will be a definition of the activity that earns points, the points earned for the activity and any point limitations.

Finally, the data entry area is provided. Each tab is set up so that as you hit either “TAB” or “ENTER”, the cursor will move to the next cell in which data may be entered.



# Tab 2 – Publicity through Public Broadcast Media

**AMERICANISM AWARD**

**TOTAL POINTS:**

**0**

**PUBLICITY THROUGH PUBLIC BROADCAST MEDIA**

**2A** Television Coverage: For coverage of at least 10 seconds where the SAR is prominently displayed, depicted, or described. A single televised event can only be counted once per station. Printed articles on television websites are excluded. **(50 points/coverage)**

	<u>Date</u>	<u>Event</u>	<u>Station</u>	-	<u>Points</u>
1					0
2					0

**2B** Radio Coverage: For on-air coverage where the SAR is prominently mentioned in the reports or the program. Printed articles on radio station websites are excluded. **(50 points/appearance)**

	<u>Date</u>	<u>Event</u>	<u>Station</u>	-	<u>Points</u>
1					0
2					0

**2C** Internet: SAR must be the owner of the website / social media site. SAR must be prominently displayed with current information updated on a regular basis. Website / social media site must be up at least six (6) months to receive points for the year. Any social media site (i.e. Facebook, Google Groups) must have comments restricted to protect the reputation of the SAR. A state society can only earn points for its own website or social media site - it cannot count chapter sites. The chapter and state society can only count one such site annually for points. **100 points**

Site Address:		
Date Established:		
Last Update Date:		

This tab accrues points based on specific activities that publicize the SAR in both traditional and new broadcast media.



# Tab 3 – SAR Speakers Bureau

## AMERICANISM AWARD

**TOTAL POINTS: 0**

### SAR SPEAKERS BUREAU - *cannot be counted in Category 7*

**3A** For establishing and publicizing a Speakers Bureau to deliver Patriotic, Historical, and Educational talks to Non-SAR organizations.

Speakers Bureau must be publicized at least 6 months on a website or in a publication with contact information provided in order to receive points for the year. The date established is either the actual date if in the contest year or is 1/1/2012. **(25 points for bureau)**

Date Established:		<b>0</b>
Published Source:		

**3B Historical, Educational, and Patriotic Programs - Classroom Presentations (25 points per program / 1,000 point maximum)**

Place an "X" in appropriate column to indicate type of Speakers Bureau program - only one "X" per program.

	School / Class	Topic	Historical	Educational	Patriotic	Date	Points
1							0
2							0
3							0
<b>TOTAL POINTS:</b>							<b>0</b>

**3C Historical, Educational, and Patriotic Programs - Non-SAR Meetings (25 points/program)**

Place an "X" in appropriate column to indicate type of Speakers Bureau program - only one "X" per program.

	Organization	Topic	Historical	Educational	Patriotic	Date	Points
1							0
2							0

**3D Historical, Educational, and Patriotic Programs - SAR Meetings (10 points/program)**

Place an "X" in appropriate column to indicate type of Speakers Bureau program - only one "X" per program.

	Organization	Topic	Historical	Educational	Patriotic	Date	Points
1							0
2							0
3							0

Public speaking activities earn points for establishing a bureau and speaking at various events and places.

Establishing a Speakers Bureau is not a requirement for earning points on this tab.

COMMON ERROR: Marking events with something other than an "X".



# Color Guard Bonuses

Beginning with Tab 3, the Color Guard Bonus is introduced.

**3E** Bonus of 10 points for each program presented in Revolutionary War Uniform or Colonial Clothing

	<u>Compatriot</u>	<u>Uniform or Clothing</u>	<u>Date</u>	<u>Program</u>	<u>Points</u>
1					0
2					0
3					0

This bonus is earned when an SAR member participates at an event as a Color Guardsman – in an uniform or clothing as described in the Color Guard Handbook. This bonus can be found on Tabs 3, 5, 6, 7, 8, 10, 11 and 15. The form of the data entry is basically the same and is shown here just this one time.

The rationale behind the repetitiveness of the Color Guard bonus is due to the fact that the Color Guard is considered the most visible aspect of the SAR when interacting with the public.

**COMMON ERROR:** The formula in the “Uniform or Clothing” column is keyed to look for either “Uniform” or “Clothing” to record points. Any other entry will not register.

**CAVEAT:** The Color Guard bonus is the only remaining allowed “double counting” in the score sheet. This occurs on the tabs where points are awarded for the number of members attending the event. Those members that attend and are part of the color guard earn an extra 10 points over those who just attend.



# Tab 4 – Multimedia Distribution

## AMERICANISM AWARD

0

### MULTIMEDIA DISTRIBUTION

#### 4A Keyhole to History

For providing a Keyhole to History CD to a radio station, television station, or a school (public, private, or parochial). **(5 points per disc / 250 point maximum)**

	<u>Station / School</u>	<u>Date</u>	<u>Points</u>
1			0
2			0

#### 4BSAR History CD

For providing the SAR History CD to a classroom teacher. **(5 points per CD per teacher with a limit of 1 CD per classroom / 250 point maximum)**

	<u>School</u>	<u>Teacher</u>	<u>Date</u>	<u>Points</u>
1				0
2				0

Multimedia distribution points are earned based on the presentation of the CD.

These CDs are obtained from the NSSAR Educational Director upon request.

Note: In the past, points were earned based on the number of times the CD was played. This was deemed too broad and not quantifiable.



# Tab 5 – Support of the CAR & DAR

## PRESIDENT GENERAL'S STREAMER

TOTAL POINTS:

0

### SUPPORT OF THE CAR AND DAR

- For each scheduled Meeting / Function with the CAR and / or DAR attended by at least one SAR member. If both CAR and DAR are present, then the event can only be counted once.  
**5A** (10 points/event)

	<u>Event</u>	<u>Date</u>	<u>Points</u>
1			0
2			0

- 5B** Bonus of 10 points for each program attended in Revolutionary War Uniform or Colonial Clothing

	<u>Compatriot / Event</u>	<u>Uniform or Clothing</u>	<u>Date</u>	<u>Points</u>
1				0
2				0

- 5C** For each dollar contributed to the CAR. (1 point per dollar / 500 point maximum)

	<u>Recipient</u>	<u>\$ Amount</u>	<u>Points</u>
1			0
2			0

- 5D** For Chapter sponsoring a CAR Society / Compatriot serving as a senior leader. Points can be earned on the local, state and national levels. (50 points/entry)

	<u>Society / Senior Leader Name</u>	<u>Points</u>
1		0
2		0

Points are earned based on a SCHEDULED Meeting or Function with the C.A.R. and/or the DAR. If both are present, then the event only counts ONCE. Points are not earned based on the number of SAR members in attendance.

Color guard bonus points are earned for each member that attends and / or participates as a part of the color guard.

Points are also earned for both monetary support and leadership support. **Note that only the RECIPIENT is listed and not the donor.**



# Tab 6 – Youth Programs

**AMERICANISM AWARD** **TOTAL POINTS: 0**

**YOUTH PROGRAMS**

6A For participation an NSSAR sponsored Youth Program. Points may not be allowed unless there is at least one (1) participant in a program. State Societies may count all entries submitted by chapter for State Level contests. **(50 points per program)**

Program	Mark with an "X"	Points
1 George and Stella Knight Essay Contest		0
2 Eagle Scout Scholarship		0
3 Joseph S. Rumbaugh Oration Contest		0
4 ROTC / JROTC / Sea Cadet		0
5 Americanism Poster Contest		0
6 Youth Exchange Program		0
7 American History Teacher Contest		0
<b>TOTAL POINTS:</b>		<b>0</b>

For each participant in the above contests, except for the Poster Contest (enter these in 6-D below). State Societies may add all entries submitted by Chapters for their points. 10 points per participant. **(500 point maximum per Chapter)**

Program	# of Participants	Points
1 George and Stella Knight Essay Contest		0
2 Eagle Scout Scholarship		0
3 Joseph S. Rumbaugh Oration Contest		0
4 ROTC / JROTC / Sea Cadet		0
5 Youth Exchange Program		0
6 American History Teacher Contest		0
<b>TOTAL POINTS:</b>		<b>0</b>

Awarding SAR Medals, Lapel Pins or Certificates to **Non-SAR members** participating in programs listed in 6-A above. Award must be made in person by an SAR member. **Cannot be counted in Category 12. (15 points per Medal/Certificate / 600 point maximum)**

Medal / Certificate	Receptient	Date	Points
1			0
2			0
3			0

Youth programs are the best way to earn a lot of points each year

**There must be at least 1 participant for points to be earned.** For example, the chapter awards one Bronze JROTC. The chapter earns a total of 75 points: 50 for sponsoring the program, 10 for the participant and 15 for awarding the medal.

The Color Guard Bonus can add 10 bonus points if the presentation is made by a member in color guard attire.

**COMMON ERROR:** Note at 6C: ***“Cannot be counted in Category 12”***. This is a common double counting error. This tab is the only place to earn points for medals presented as part for the Youth Programs.



# Tab 7 – Public Service Programs

**AMERICANISM AWARD**

**TOTAL POINTS: 0**

**PUBLIC SERVICE PROGRAMS - cannot be counted in Categories 3, 10, 11, or 12**

Tab 7 is the most detailed tab of the score sheet. It captures data from a multitude of activities that are all categorized as Public Service Programs. Note the statement that address potential double or triple counting at the top of the tab.

The following are the various activities recorded on this tab:

**7A** For each Law Enforcement, Fire Safety, EMS, or Heroism Medal presented. Place an "X" to denote the medal awarded.  
**(25 points/medal) Cannot be counted in Category 12.**

	<u>Recipient's Name</u>	<u>Law Enforcement</u>	<u>Fire Safety</u>	<u>EMS</u>	<u>Heroism</u>	<u>Date</u>	<u>Points</u>
1							0

**7B** For each Chapter member serving as a liaison with a local or state school board regarding the choice of new American History books for classroom usage. **(10 points/member)**

	<u>Compatriot</u>	<u>School Board</u>	<u>Points</u>
1			0

**7C** For providing an exhibition or display on the American Revolution in a museum, library, school, or public building or space. **(100 points per display)**

	<u>Location of Display</u>	<u>Title of Display</u>	<u>Date</u>	<u>Points</u>
1				0

**7D** Public Service Awareness Projects / Appearances - Examples: Flag Retirement Program (as listed in National Handbook), Parades, Scout Merit Badge training, History Fairs, SAR related Proclamation Ceremony, or other events with an SAR related theme or purpose. **(25 points per event / 1,000 point maximum)**

	<u>Program</u>	<u>Date</u>	<u>Points</u>
1			0

**All parades are entered here regardless of event type.**





# Tab 7 – Public Service Programs

7E Presentation of a framed copy of an Historical Document relating to the American Revolution, Constitution, Bill of Rights or other significant Revolutionary War document to a school or other public building. **(10 points per document)**

	<u>Type of Document</u>	<u>Recipient</u>	<u>Date</u>	<u>Points</u>
1				0

7F For sponsoring or presenting a Lineage / Genealogy / Historic Seminar or Workshop. The sponsoring entity will earn the points. State Societies cannot count both for one event. **(50 points per event)**

	<u>Location</u>	<u>Type of Seminar/Workshop</u>	<u>Date</u>	<u>Points</u>
1				0

7G Participation in a New Citizen Swearing In Ceremony. **(50 points for participation)**

	<u>Location</u>	<u>Date</u>	<u>Points</u>
1			0

7H Attendance at Public Service Awareness Events described above. **(5 points/member)**

	<u>Event</u>	<u>Date</u>	<u># of Members</u>	<u>Points</u>
1				0

7H - Counts all members who attend the event .

7I Bonus of **10 points for each program** presented or participated in Revolutionary War Uniform or Colonial Clothing

	<u>Compatriot</u>	<u>Uniform or Clothing</u>	<u>Date</u>	<u>Event/Program</u>	<u>Points</u>
1					0

7I – Counts all members who attend in color guard.



# Tab 8 – Granting of Scholarships

## AMERICANISM AWARD

TOTAL SCHOLARSHIP POINTS: 0

### GRANTING OF SCHOLARSHIPS

TOTAL ELIGIBLE POINTS: 0

8A For each dollar of college scholarships or teacher educational grants given by the Chapter or State Society. Scholarships will include any cash award presented to the winner(s) of the established NSSAR Youth Programs. **(1 point per dollar) 1,500 point maximum per Chapter / 5,000 point maximum per State Society**

Type of Scholarship / Grant	Recipient	Amount	Date	Points
				0
				0

8B Bonus of 10 points for each presentation in Revolutionary War Uniform or Colonial Clothing

Compatriot	Uniform or Clothing	Date	Presentation	Points
				0

This tab is the first where a point differentiation between what a chapter and State Society is established.

**As on Tab 5, only the recipient is listed and not the donor.**

Also, the Color Guard bonus can be earned if the presentation is made by a member in Color Guard attire.



# Tab 9 – Veterans Support

## AMERICANISM AWARD

**TOTAL POINTS:**

**0**

### 9 VETERANS SUPPORT

For donations to Veterans Administration facilities or other Veterans organizations. Count 1% of the final total from the USS Stark Memorial Award Report.

**1% of Stark Points**

Enter Total Amount of Points from USS Stark Memorial Award Report

Tab 9 is based on points generated in The USS Stark Memorial Award administered by the NSSAR Veterans Committee.

Limited double counting of points is allowed since one section of the USS Stark Memorial Award awards points for honoring deceased veterans by participating in funerals and grave markings. These can be counted on Tab 11 of the score sheet if the grave marking is for a Revolutionary War veteran.

On this tab, the total amount of points accumulated on the USS Stark Memorial Award are entered and the embedded formula calculates the 1% figure.



# Tab 10 – Special Observances and Ceremonies

This tab, along with Tabs 5 and 7, is where the majority of points are earned each year related to SAR sponsorship and participation in events that celebrate the Revolutionary War.

**AMERICANISM AWARD**

**TOTAL POINTS: 0**

**SPECIAL OBSERVANCES AND CEREMONIES - *cannot be counted in Categories 7 or 11.***

Special Observance (**THIS DOES NOT INCLUDE PARADES OR GRAVE MARKINGS**)- Points are only earned by the Chapter / State Society sponsoring the event or initial marking. All other chapters and state societies can only earn points for attendance and wreath presentations. The event cannot be a regular SAR meeting. Other organizations or the public must be invited to count as an event. **(50 points per program / 25 point bonus if initial marking)**

Program	Mark with "X"	Points
Washington's Birthday		0
Patriots Day		0
Memorial Day Program		0
Flag Day		0
Fourth of July		0
Constitution Week		0
Yorktown Day		0
Veterans Day		0

Revolutionary Era Historic Site - Already Marked	Points
	0

Other Historic or Patriot Event not listed above (battle, event, etc)	Initial Marking - "X"	Points
		0
		0
		0

The top portion records the type of event :

- (1) national holiday
- (2) previously marked sites – i.e. annual commemoration
- (3) events being marked / commemorated for the first time

**COMMON ERRORS:**

- 1) Entering something other than the “X: that the formula looks for.
- 2) Taking credit for an event that the chapter / state society did not sponsor.

For initial events, the “X” should be placed in both columns to earn all available points (75).



# Tab 10 – Special Observances and Ceremonies

**10B** Attendance at a Special Observance listed in 10-A above. **(5 points/member)**

Event	Date	# of Members	Points
			0

**10C** Wreath Presentations at a Special Observance

1 At a National Event as listed in *The SAR Magazine* **(20 points per wreath / 100 point maximum)**

Event	Presentor	Date	Points
			0

2 At a State Society sponsored event **(10 points per wreath / 50 point maximum)**

Event	Presentor	Date	Points
			0

3 At a Chapter sponsored event **(5 points per wreath / 25 point maximum)**

Event	Presentor	Date	Points
			0

Points are earned based on the number of members in attendance.

Points are also earned for presenting a wreath at any of the above listed events.

There is a point difference based on the type of event – national, state or chapter.

The status of an event is easily determined. By definition, national events are designated by either the NSSAR Historic Sites & Celebrations Committee (list published quarterly in *The SAR Magazine*) or the NSSAR Color Guard or any event where the President General is present. State and chapter events are defined by the State Society.

**10D** Bonus of **10 points for each member attending** in Revolutionary War Uniform or Colonial Clothing

Compatriot	Uniform or Clothing	Date	Event	Points
1				0

The Color Guard Bonus is also present .



# Tab 11 – Grave Markings

Tab 11 is the first instance where points for both contests are documented on the same tab. Americanism points are earned for sections A - D and G - H. Sections E and F accrue to the President General contest.

Sections A – D focuses on the marking of Patriot Graves which includes the actual event AND reporting it to the NSSAR.

Section D includes any veteran of the United States Armed Forces when a flag is placed on the grave. This can be concurrent with a grave marking or during a separate holiday.

**AMERICANISM AWARD** **TOTAL POINTS: 0**  
**PRESIDENT GENERAL'S STEAMER** **TOTAL POINTS: 0**

**GRAVE MARKINGS - *cannot be counted in Categories 7 or 10***

**11A** For each Revolutionary grave marked - A marking service will minimally consist of an SAR emblem / stone marker being placed, appropriate ceremony (as listed in NSSAR Handbook) with Master of Ceremonies, Chaplain, at least 1 compatriot in uniform, with descendant(s), the public, and other compatriots invited. Only the sponsoring chapter or society may earn points. **(50 points per grave marking / 200 point maximum)**

	<u>Patriot Grave Marked</u>	<u>Date</u>	<u>Points</u>
1			0

**11B** Attendance at Revolutionary Patriot grave marking. **(5 points per member)**

	<u>Patriot Grave Marking</u>	<u>Date</u>	<u># of Members</u>	<u>Points</u>
1				0

Patriot Grave Registry Documentation provided to National Graves Registry Committee. **(5 points per grave / 40 point maximum)**

**11C**

	<u>Patriot Grave</u>	<u>Date</u>	-	<u>Points</u>
1				0

**11D** Flag Placement on a veterans grave that occurs in conjunction with a national holiday or other commemorative event. **(1 point per flag / 200 point maximum)** Flags that are part of a wreath are specifically excluded.

	<u>Holiday or Event</u>	<u>Date</u>	<u># of Flags Placed</u>	<u>Points</u>
1				0



# Tab 11 – Grave Markings

**11E** For each Compatriot grave marked. A marking service will minimally consist of an SAR emblem / stone marker being placed, appropriate ceremony (as listed in NSSAR Handbook) with Master of Ceremonies, Chaplain, at least one (1) compatriot in uniform, with descendant(s), the public, and other compatriots invited. Only the sponsoring chapter or society may earn points. **(25 points per grave marked)**

	<u>Compatriot Grave Marked</u>	<u>Date</u>	-	-	-	<u>Points</u>
1						0

**11F** Attendance at a Compatriot grave marking. **(5 points per member)**

	<u>Compatriot Grave Marked</u>	<u>Date</u>	<u># of Members</u>	<u>Points</u>
1				0

Sections E & F are for markings honoring deceased members of the SAR.

**11G** Presentation of a Wreath at a Patriot or Compatriot Grave Marking. **(10 points per wreath)**

	<u>Grave Being Marked</u>	<u>Presentor</u>	<u>Date</u>	<u>Points</u>
1				0

**11H** Bonus of 10 points for each program presented in Revolutionary War Uniform or Colonial Clothing

	<u>Compatriot</u>	<u>Uniform or Clothing</u>	<u>Date</u>	<u>Event/Program</u>	<u>Points</u>
1					0

Sections G & H record points accrued for honoring both Patriots or Compatriots. Thus they are included at the bottom of the tab.



# Tab 12 – SAR Medals & Certificates Awarded

**AMERICANISM AWARD** **TOTAL POINTS: 0**  
**PRESIDENT GENERAL'S STEAMER** **TOTAL POINTS: 0**

**SAR MEDALS & CERTIFICATES AWARDED - Cannot be counted if entered in Categories 6 or 7**

**12A 1** Awarding SAR Medals, Lapel Pins, with Certificates to Non-SAR members *except medals for Youth Programs (entered on Tab 6) and Public Safety (entered on Tab7)*. Award must be made in person by an SAR member. **(15 points per award / 600 point maximum)**

	<u>Medal</u>	<u>Recipient</u>	<u>Date</u>	<u>Points</u>
1				0

**12A 2** Awarding SAR Certificates without medals to Non-SAR members *(except those awarded on Tabs 6 and 7)* in person by an SAR member. (Do NOT count if a certificate is awarded with a medal cited in 12A-1). Points may NOT be counted per certificate if more than one unique certificate is awarded to the same person at the same time. **(15 points per award / 600 point maximum)**

	<u>Certificate</u>	<u>Recipient</u>	<u>Date</u>	<u>Points</u>
1				0

Tab 12 is also split between the two contests. The first half (12A) records points earned for awarding medals and certificates to NON-MEMBERS.

**COMMON ERROR:** As mentioned on both Tabs 6 & 7, medals and certificates awarded as part of the Youth Programs or to Public Safety should not be listed on this tab.





# Tab 12 – SAR Medals & Certificates Awarded

**12B**      **1**      Awarding SAR Medals, Lapel Pins, with Certificates to SAR members. Award must be made in person by an SAR member. **(15 points per award / 600 point maximum)** *SAR Membership Certificates and Rosettes are specifically excluded.*

	<u>Medal</u>	<u>Receipient</u>	<u>Date</u>	<u>Points</u>
1				0

**12B**      **2**      Awarding SAR Certificates without medals to SAR members in person by an SAR member. *(Do NOT count if a certificate is awarded with a medal cited in 12B-1).* Points may NOT be counted per certificate if more than one unique certificate is awarded to the same person at the same time. **(15 points per award / 600 point maximum)**

	<u>Certificate</u>	<u>Receipient</u>	<u>Date</u>	<u>Points</u>
1				0

The second half of Tab 12 (12B) records points earned for awarding of medals and certificates to MEMBERS.

Note: Points CANNOT be earned for either (1) new member certificates and rosettes and (2) awarding both a medal and a certificate at the same time.



# Tab 13 – National Society Service

## PRESIDENT GENERAL'S STREAMER

TOTAL POINTS: 0

### NATIONAL SOCIETY SERVICE

13A Qualifying for Officer's Streamer Award. (10 points for receiving streamer)

Date Awarded	Points
	0

13B For each member serving as a National Committee Chairman, Co-Chairman or Vice-Chairman  
15 points per member

Compatriot	Committee	Role	Points
			0

13C For each member serving on a National Committee who attended the meeting at an NSSAR Leadership Meeting or Congress as verified by the Committee Chairman's published report. (Chairman, Co-Chair and Vice Chairman are excluded from this calculation)  
5 points per member per meeting

Compatriot	Committee	Date	Points
			0

13D For each member serving as a Vice President General. (25 points/member)

Compatriot	Mark with "VPG"	Points
		0

13E For each member serving as a National Trustee, Alternate National Trustee or General Officer other than a Vice President General. (50 points/member)

Compatriot	Role	Points
		0

13F For each member serving on the Executive Committee. (30 points/member)

Compatriot	Role	Points
		0

Points are earned for service at the National Society level.

In Section C, the member must attend the meeting. Just being listed as a committee member does NOT count. Verification is by the official committee reports distributed at each Leadership Meeting.

COMMON ERROR: Not entering the specific data asked for in Sections B & D.

Both sections ask for specific data entry. The formula is looking "CHAIR" or "VICE CHAIR" in Section B and "VPG" in Section D.



# Tab 14 – Membership, Reinstatements, Dues, Secretarial Returns, Etc

**PRESIDENT GENERAL'S STREAMER**

**TOTAL POINTS: 0**

**MEMBERSHIP, REINSTATEMENTS, DUES, SECRETARIAL RETURNS, ETC**

*New members and reinstated members listed below are only PRIMARY MEMBERS of the chapter or state society. No chapter or state society can earn points from dual members whose primary membership is in another chapter or society.*

**14A Net Membership Growth During Contest Year (5 points/member)**

# of Members JAN 1	# of Members DEC 31	Points
0	0	0

**14B New Members During Contest Year (10 points/member)**

Member Name	National #	Points
1		0

**14C Reinstatements During Contest Year (5 points/member)**

Member Name	National #	Points
1		0

**14D Dues Paid On Time (10 points/member)**

# Members w/Paid Dues on DEC 31	Points
	0

**14E Secretarial Returns (25 points)**

Chapter / Society Annual Report Filed by Deadline (YES/NO) Type YES or NO	Date Filed	Points
		0

Chapter secretarial returns are defined by the State Society. State Society returns are defined as the Annual Reconciliation Report.



# Tab 15 – Attendance at State, District and National Meetings

**PRESIDENT GENERAL'S STREAMER**

**TOTAL POINTS:**

**0**

**15A ATTENDANCE AT STATE, DISTRICT, AND NATIONAL MEETINGS**

*Members listed below are only PRIMARY MEMBERS of the chapter or state society. No chapter or state society can earn points from dual members whose primary membership is in another chapter or society.*

**(N) National Congress/Trustee Meeting (15 points per member / 300 point maximum for hosting state society)**

**(D) NSSAR District Meeting (10 points per member)**

**(S) State Meeting (5 points per member)**

Member Name	Type Mtg N, D, or S	Date	Points
			0

**15B** Bonus of 10 points for each meeting attended in Revolutionary War Uniform or Colonial Clothing

Compatriot	Uniform or Clothing	Date	Type Mtg N, S, or D	Points
1				0

Attendance at scheduled State Society level and higher meetings earn varying degrees of points. The Color Guard Bonus is also present for those members who attend and participate in uniform.

**COMMON ERROR:** Not entering the required data in the “Type Mtg” column. The formula is looking for “N” for national, “D” for district or “S” for state. Any other data entry will not be recognized and points will not be awarded.



# Tab 16 – Contributions to the SAR

**PRESIDENT GENERAL'S STREAMER**

**TOTAL POINTS: 0**

## CONTRIBUTIONS TO THE SAR

*Only the recipient of the donation needs to be listed below. There is no requirement to disclose the donor unless they wish to be recognized on this form.*

**16A** For each dollar donated to an NSSAR program such as a Youth Program, Public Service Program, Center for Advancing America's Heritage, George Washington Endowment Fund, SAR Foundation, or the Library. **(1 point per dollar donated/3,000 point maximum-chapters/30,000 point maximum-states)**

<u>Recipient of Donation</u>	<u>Amount</u>	<u>Points</u>
		0

**16B** For each Non-Cash donation made to the SAR. Amount donated is based on Market Value as defined by IRS guidelines. **(1 point per dollar donated / 10,000 point maximum for chapters and/or states)**

<u>Donated Item</u>	<u>Amount</u>	<u>Points</u>
		0

Both Cash and Non-Cash contributions to the SAR earn points on a \$1 = 1 point basis.

Again, only the name of the RECIPIENT or DONATED ITEM. There is no requirement that the name of the donor be listed.



# Common Errors

Common errors noted over time and pointed out that need to be re-emphasized:

- 1) Not entering the required data that is called for.

This error is most often seen in the Color Guard Bonus sections when “Uniform” or “Clothing” is not entered.

- 2) Not entering data on the appropriate tab

This error is most often seen in entering Medals & Awards (Tabs 6, 7 and 12) on the wrong tab or even double entering the awards.

This error is also seen in entering parade data on Tab 10 instead of Tab 7.

- 3) Taking credit for an event that the chapter or State Society did not sponsor.

This error is most often seen on Tabs 10 & 11 where a chapter or State Society attends an event hosted / sponsored by another chapter or State Society and then claims the event as one that it hosted / sponsored.



# Contact Points

If there is an issue with data entry or if there is a question, contact points can be found in multiple places.

- 1) The Cover Sheet of the score sheet lists the name and address of the NSSAR Americanism Committee Chairman. The score sheet is submitted to the committee chairman to enter the contest.
- 2) The NSSAR Americanism web page on the NSSAR website lists the chairman's name and contact points.
- 3) The NSSAR Forms webpage is where the score sheet can be found. It is usually uploaded no later than the second week of March to allow for final revisions in that year's score sheet.
- 4) The NSSAR home page lists announcements about the contest and provides links to the score sheet and other pertinent pages.



# Timeline & Deadlines

The pertinent dates related to the contests are as follows:

January 1<sup>st</sup> to December 31<sup>st</sup> ---- Contest period matches the calendar year

February 28<sup>th</sup> ---- Deadline for score sheets to be submitted to committee chair

March 15<sup>th</sup> ---- Usually the latest that the year's score sheet will be uploaded to the NSSAR website (*allows for final changes approved at the Spring Leadership Meeting to be incorporated*)

July ---- Contest winners announced at the Annual NSSAR Congress

## **Most importantly:**

**Data entry should occur throughout the contest year instead of waiting until between January 1<sup>st</sup> and February 28<sup>th</sup> to try to recreate the entire year.**





# Questions