

Patriot Chest Program Reimbursement Process

The Patriot Chest Program is an interactive presentation, intended to compliment Elementary and Middle School lesson plans on the Revolutionary War and Colonial Period of American History.

SAR Outreach Education will be serving as the source for State Societies and their chapters to obtain a Patriot Chest DVD and receive reimbursement up to \$250 for identified contents purchased to develop their own Patriot Chest. The contents include period clothing, toys, household, hunting and military items. Reimbursements will be made according to the following guidelines.

- **One \$250.00 reimbursement per State Society**
- **Maximum of \$250 for the life of the program**
- **Only identified items pertaining to the presentation of the Patriot Chest Program will be reimbursed. No exceptions.**
- **Reimbursement requests must include itemized list of objects that reflect the submitted receipts will qualify to be reimbursed.**
- **Receipts and itemized list must accompany the submitted request for reimbursement.**
- **Please mark all submitted material “Patriot Chest Reimbursement.”**
- **Send all documented receipts at one time for one payment**
- **All reimbursements will be made payable to the State Society**
- **State Society needs to provide current mailing address of the Treasurer or designated State Society officer who will be receiving the reimbursement.**
- **Reimbursement requests should be sent to:**
 - SAR**
 - Attn: Finance Director Mary Butts**
 - 809 W. Main St.**
 - Louisville, KY 40202**

Payment will be made to the State Society within 30 days of being received at National Headquarters.